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87 Neeve Street
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Rent-Geared-to-Income (RGI) Notice of Changes Form

Primary Tenant

Name _____ Address _____

Phone _____ Email _____

What has changed? Please check all that apply and attach confirmation of the change. We may follow up for more information or documents if necessary.

Someone has:

- Moved in or out of my unit*
- Started or stopped full-time student attendance at school
- Started or stopped receiving Ontario Works or ODSP
- Had a permanent increase to non-benefit income and they are receiving OW or ODSP
- Had income taxes reassessed
- Had a change to their status in Canada
- Had a large change in the value of assets or disposed of any assets that were previously reported
- Plans to be absent from my unit for longer than 60 consecutive days or 90 days in a 12-month period

*You must get prior written approval before allowing anyone else who is not listed on the lease or occupancy agreement to live in your unit. If you would like to have someone move into your unit, please ask your housing provider for an Addition to Household Application.

Please provide information about the change or absence from the unit, including who has had the change and when it has or will occur.

ADULT HOUSEHOLD MEMBERS MUST READ AND SIGN SECOND PAGE



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Declaration

1. I declare that all information given for this review is true to the best of my knowledge, and that I have not withheld or left out any required information.
2. I understand that I am not allowed to receive rent subsidy that I am not eligible for. I may be required to pay back any subsidy I incorrectly receive. If it is found that I did not provide the correct information, I may lose my eligibility for subsidy.
3. I understand that only people listed on my lease or occupancy agreement may live in my unit.
4. I declare that no member of my household is currently under a removal order to leave Canada.
5. I will inform my housing provider of any changes listed below and provide proof of these changes as soon as they occur:
 - Someone moves in or out of my unit
 - Started or stopped full-time student attendance at school
 - Started or stopped receiving Ontario Works or ODSP
 - A permanent increase to non-benefit income if you are in receipt of Ontario Works or ODSP
 - Income taxes are reassessed
 - Change of status in Canada
 - There is a large change in the value of my assets or I disposed of any assets
 - Plans to be absent from my unit for longer than 60 consecutive days or 90 days in a 12-month period
6. I will complete my income tax return annually and on time and will advise if my income tax return is reassessed.
7. I understand that the information given for this form may be used for the purpose of making decisions or verifying continued eligibility for assistance under the Housing Services Act, 2011, the Ontario Disability Support Program Act, 1997, the Ontario Works Act, 1997, or the Child Care and Early Years Act, 2014.

Name	Signature	Date
Name	Signature	Date
Name	Signature	Date

Please ensure that all household members who signed the lease or occupancy agreement sign this form.

This information is collected under the legal authority of the Housing Services Act, 2011 for the purpose of administering the community housing programs prescribed in this Act and its associated Regulations.

Questions about this collection should be forwarded to your housing provider.